


Eyewitness Account:

Format:

- ① To: (Write name of receiver, "The Police") .
- ② From: (The sender)
- ③ Subject: (Mention your main motive for writing.)
- ④ Start with facts. Review what happened earlier and how you were a part of it. Give a personal point of view, but no opinion. Be punctual and to the point.
- ⑤ If question asks you to describe the event, now is the time to give details more explicitly. Start from the beginning, and go till the end. Remember, the details must be precise. Unnecessary stuff should be avoided.
- ⑥ Describe the end of the event. Either you were injured, or saw the suspect injuring others. Every detail MATTERS.
- ⑦ Write that you hope these evidences are enough.

Reported by; (Name)

 → Sign
16.09.21 , → Date.

Example:

- Q. Yesterday, you were at the FX Bank, near Dhanmondi. The bank had been robbed, and the ~~per~~ perpetrators have not been caught yet. You were one of the hostages present everytime in the scenario. You have been requested by the D.A to write an eyewitness account.

Write an account. You are to include the following:-

- When and where the incident took place.
- Full description of the event.
- How much damages did the robbers do.

(2009)

Start with "To: The Police."

33 marks

(12) for format
(5) for flawless grammar
(3) for content

To: The Police .

From: Dan Brown, House#20, Road#32, L.A,
U.S.A .

Subject: A statement on a burglary that
occured at FX Bank .

✓
Yesterday, 19th March 2021, around 8:05pm,
I was at the FX Bank, to get a loan.

✓
(At 8:10pm to be exact, the calmness of
the place was disrupted when two robbers
had ~~crashed~~ crashed in the bank, pointing
guns at everybody.) → Average

✓
The next thing (I witnessed about ^{Good} the robbers
was their stature.) One of them was a man of
5'3, muscular, and wore a ski-mask. The second
man had the same height and reach, but had
a Francoist tattoo. The first burglar had cracked
the safe, and the second burglar packed the
duffle bags. The alarms had somehow started
ringing, which was probably due to a malfunction.
The response police had come a long after
the robbers escaped.

For further details, I will be describing the attackers in detail. The first robber had a limp, his height was 5'3. The second robber, was 5'8, had a ski-mask on, and had a scar running down his humerus.

I hope the above details will aid you on the case.

Reported by: Samin Kamrul.

Sam Kamul :

Date: 19th March, 2021.

(Over 300)

All 3 tasks fulfilled = $\frac{10}{13}$
(Yes)

Grammar = $\frac{5}{5}$

Format = $\frac{13}{13}$

- 2 for

exceeding word
limit 78%.

$\frac{26}{33}$